

## SENATE REGULATION

Tartu

12 November 2020, No 1- 28/14

### **Estonian University of Life Sciences Statute of Awards and Recognition**

Adopted pursuant to Clause 13 (2) 3) of the Statutes of Estonian University of Life Sciences

#### **I. GENERAL PROVISIONS**

1. Estonian University of Life Sciences (hereinafter also: the University) recognises the members who have contributed significantly to achieving the goals of the University; and individuals and organizations outside the University who have rendered valuable services to the University and to the advancement of the fields of study and research of the University.
2. The main kinds of recognition of Estonian University of Life Sciences are
  - 2.1. the grant of an honorary doctorate of Estonian University of Life Sciences;
  - 2.2. Estonian University of Life Sciences recognition badges and honorary decorations;
    - 2.2.1. Estonian University of Life Sciences recognition medal;
    - 2.2.2. Estonian University of Life Sciences recognition coin;
  - 2.3. Estonian University of Life Sciences excellent service of the year;
  - 2.4. Estonian University of Life Sciences recognition letter.
3. By a directive, the Rector establishes awards for outstanding achievements in various areas of activity, e.g. research and development, academic studies and development, service of society and the University; and determines the conditions and procedure for awarding them.
4. Councils of the institutes and the college, and the Vice-Rector have the right to establish awards in the respective institute, college or area of activity, and to establish the conditions and procedure for awarding them.
5. The list of awardees of recognition of the University is published on the University web page and in the University journal.

#### **II. GRANT OF AN HONORARY DOCTORATE OF ESTONIAN UNIVERSITY OF LIFE SCIENCES**

6. Honorary doctorates of Estonian University of Life Sciences are granted to internationally recognized researchers, social and cultural figures, who have contributed to the development of Estonian University of Life Sciences and the areas of research and science of the University, to increasing the authority of Estonian science and education in the world, and who have excelled in developing the

University's connections with other universities and research institutions in the world. The honorary title was established in 1989.

7. Proposals of candidates for honorary doctorates may be made by the councils of the institutes and members of the Senate. The written proposal to the Academic Secretary shall provide the justification for submitting the candidature and an overview of the candidate's life and career. The academic committee shall discuss the proposal and submit its position to the Senate. As a rule, the Senate appoints one honorary doctor per year, on the proposal of the academic committee.
8. The honorary doctor will be awarded by the University Senate at the May session. The honorary doctor shall be elected by secret ballot.
9. The honorary doctor is presented a certificate and his or her name is entered in the University Book of Honour, which is kept by the Academic Secretary.
10. The certificate shall be drawn up as an honorary address in broad pen calligraphy in a single handwritten copy in Latin. The certificate shall bear the name of the honorary doctor, the name of the research field and the merits for which he or she was awarded the honorary doctor. The certificate is signed by the Rector.
11. Honorary doctors are promoted in an academic ceremony dedicated to the anniversary of the University following their appointment as an honorary doctor. The honorary doctor signs the University Book of Honour.
12. The public will be notified of awarding the honorary doctor.

### **III. ESTONIAN UNIVERSITY OF LIFE SCIENCES RECOGNITION MEDAL**

13. The recognition medal of Estonian University of Life Sciences (hereinafter: medal) gives recognition to the University employees for outstanding achievements in their area of work and activity, as well as persons from outside the University who have significant merits for the University. The recognition medal was established in 1989.
14. Proposals for awarding the medal may be submitted by the councils of academic structural units and members of the Senate and the Council. The written proposal to the Academic Secretary shall provide the justification for submitting the candidature. The academic committee shall assesses the candidate's eligibility for recognition with the medal and submit its position to the Senate.
15. The Senate decides on the awarding of the medal by secret ballot.
16. The name of the awardee of the medal shall be entered in the University Book of Honour. The name of the medal awardee shall be engraved on the medal.
17. The recognition medal shall be presented at the academic ceremony dedicated to the anniversary of the University or the meeting of the Senate.
18. The public will be notified of awarding the recognition medal.

### **IV. ESTONIAN UNIVERSITY OF LIFE SCIENCES RECOGNITION COIN**

19. The Estonian University of Life Sciences recognition coin (hereinafter: recognition coin) is awarded to persons and institutions whose work or achievements have contributed to the development of the University and increased the University's coherence with society. The recognition coin was established in 2020.
20. Proposals for awarding the recognition coin may be submitted by the University staff and students. A written submission to the director of the institute or secretary of the Rector's office shall give the justification for the proposal.
21. The Rector, Vice-Rector or director of the institute decides on awarding the medal.
22. The recognition coin shall be awarded at a festive event of the University once a year.

## **V. ESTONIAN UNIVERSITY OF LIFE SCIENCES EXCELLENT SERVICE OF THE YEAR. NOMINATING THE LAUREATE**

23. Awarding the laureate recognises a University employee, student or work group who has contributed to promoting the University and Estonian rural life, and brought honour to Estonian University of Life Sciences. The award “Estonian University of Life Sciences excellent service of the year” was established in 2003.
24. The nomination shall be made by the Rector.
25. Nomination shall be confirmed by a certificate, signed by the Rector. The name of the laureate shall be entered in the University Book of Honour.
26. The certificate shall be presented in an academic ceremony dedicated to the anniversary of the University.

## **VI. ESTONIAN UNIVERSITY OF LIFE SCIENCES RECOGNITION LETTER**

27. The recognition letter of Estonian University of Life Sciences recognizes the employees of the University and persons, institutions or organizations outside the University.
28. A recognition letter from the University shall be awarded to a University employee for an outstanding and successful performance of a relevant and large-scale task.
29. The recognition letter may be awarded to people, institutions or organizations outside the University who have made a significant contribution to the success of a University related activity or task.
30. A recognition letter is a calligraphic text written on the recognition letter form.
31. The written proposal for awarding a recognition letter shall be submitted by the head of the structural unit to the director or the Rector.
32. The decision on awarding a recognition letter is formalized by an order of the director or the Rector.
33. A recognition letter is signed by the Rector or the director.
34. A recognition letter is presented by the Rector or the head of the structural unit.

## **VII. RECOGNITION BY STRUCTURAL UNITS**

35. The procedure for the awards and recognition of a structural unit shall be established by the head of the structural unit.

## **VIII. REPEAL OF EARLIER LEGISLATION**

36. To repeal Regulation No 11 by Council of Estonian University of Life Sciences, 31.08.2006.
37. The regulation will enter into force on publication and will apply from 1 January 2021.